

Gallery Judaica

www.galleryjudaica.com

19740 Ventura Boulevard

Woodland Hills, California 91364

310-475-1242 • 818-704-7100 • 818-704-7178 (fax)

info@galleryjudaica.com

Ketubah Worksheet Information

PLEASE READ

**** Please purchase your ketubah on our website before you send us your worksheet ****

The Worksheet requires your names, your parents' names, and the date and location of the wedding (i.e. city) — in Hebrew and English. Some additional information is required for Orthodox and Conservative ketubot.

If you are not able to provide us with Hebrew names, we will "transliterate" the English names you provide into Hebrew. This means that the English names will be spelled out in Hebrew letters. If you would like us to transliterate a name, please fill out the name in the English section, and check the box marked "TRANSLITERATE."

Print the worksheet and fill it out **neatly in print in black ink** with the required information, then sign the Worksheet and either **fax** or **scan and email** it to us. **Please call us to confirm that we received the worksheet.**

We strongly suggest you work with a rabbi when completing the Worksheet. Your ketubah will be filled in exactly as indicated on your signed Worksheet. *Gallery Judaica will not personalize your ketubah without your signature — and preferably your rabbi's.*

YOUR WORKSHEET MUST BE COMPLETE WHEN YOU SEND IT TO US, AS GALLERY JUDAICA CANNOT BE RESPONSIBLE FOR COMMUNICATING WITH YOUR RABBI.

PLEASE NOTE: Transliteration is IMPERFECT. If you ask us to transliterate a name, the Hebrew spelling will be at the discretion of Gallery Judaica. **By asking us to transliterate, you are agreeing to accept our Hebrew spelling.**

Please allow 4 to 6 weeks for delivery of your ketubah.

Gallery Judaica would like to wish you a hearty "Mazal Tov" — "Congratulations" — on your upcoming joyous occasion!

- PROCEED TO NEXT PAGE

Ketubah Personalization Form

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Ordered by _____ Phone (day) _____

E-mail _____ Phone (eve) _____

Ketubah Design: _____ Size (if applicable): _____

Color (if applicable): _____ Ketubah Text: _____

Some designs come with a special custom option for an additional charge.

*This is **different** from personalization. **Please check if you want the custom option:** Names in English Names in Hebrew*

Custom work/notes here (phone or email approval required) :

IMPORTANT!: Please fill in this form completely. DO NOT leave anything blank. Please use Hebrew letters if you want specific spellings. If you use English letters for Hebrew names I will use my judgment for spelling. If you don't have a Hebrew name, please write "transliterate," and I will write the English name in Hebrew letters. If you do not want your mother's name in the Hebrew, DO NOT INCLUDE IT!

GROOM/PARTNER #1 Full English Name: _____ Hebrew Name: _____

Parent's English Names: father (first name only): _____ mother (first name only): _____

Parents' Hebrew Names: father _____ mother _____

Is father living? Yes No Is mother living? Yes No Check if father is a: Kohen Levi

BRIDE/PARTNER #2 Full English Name: _____ Hebrew Name: _____

Parent's English Names: father (first name only): _____ mother (first name only): _____

Parents' Hebrew Names: father _____ mother _____

Is father living? Yes No Is mother living? Yes No Check if father is a: Kohen Levi

Marital status (*Orthodox & Conservative texts only*): 1st time Divorced Widow Convert

WEDDING DATE: English: _____ Hebrew (I can look this up for you): _____

Day of Week: _____ The ceremony will take place: Before Sundown After Sundown

City, State of Ceremony: _____ Rabbi Cantor Other (title): _____

Please make sure that all information on this form is complete, correct, and legible. I will use this info to create a proof for your review, which will be my guide when I do the calligraphy on your ketubah.

RETURN POLICY: On custom, original or personalized artwork, ALL SALES ARE FINAL and refunds, exchanges and cancellations are not available if work has already begun. If work has been done on the proof, but has not begun on the actual artwork, cancellations or changes to your order will be subject to a \$85/hour (minimum \$85) cancellation/change fee.